

Privacy Policy

Phoenix Theatre Company (Mayfield Phoenix Players)

Phoenix Theatre Company is committed to the protection of your privacy. No information collected by us from you will be revealed to a third party, unless consented by you as a member of Phoenix Theatre Company (Mayfield Phoenix Players)

In accordance with the General Data Protection Regulations Act 2018 all personal information given to us will be held securely and used with care and in accordance with this policy.

Use of information

Phoenix Theatre Company will not collect any personal information about you, except where it is specifically and knowingly provided by you. Any personal information we hold about you will be used only to:

- inform you about Phoenix activities,
- distribute Newsletters from other Amateur Dramatics societies and
- enable us to manage our membership.

Subject to your prior approval we may communicate with you:

- by email or by post to inform you about the productions that we plan to stage or in which we may wish to participate. Where we communicate with you by email as a member of a group, we will “Blind” copy you so that your email address is not visible to others.
- by telephone only in circumstances when communication by email or post may not be sufficiently timely, for instance in the unlikely event that we have to cancel a performance or social event at short notice.

We do not use cookies on our Web Site. All visitors access the site anonymously.

Links to other websites

From time to time, we may refer or establish relations with other Amateur Dramatics organisations that will enable you to access their websites directly from our website. Each such charity, organisation, public body, company operates its own policy regarding the sale of personal data and the use of cookies. If you have a particular interest in, or concern regarding the way your data will be used then you are advised to read the Privacy Statement on the relevant website.

We will try to provide you with links only to high quality, reputable websites which we believe will be of interest and relevant to visitors to our website, but please note that such third party websites are not under our control and we do not contribute to the content of such websites. When you click through to any of these websites you leave the area controlled by Phoenix Theatre Company. We cannot accept

responsibility for any issues arising in connection with the third party's use of your data, the website content or the services offered to you by these websites.

Social media

We have a presence on Facebook to promote Phoenix Theatre Company and our productions and social activities. Please note that the operation of such social media platforms is not under our control. If you follow us on these social media sites, you leave the area controlled by Phoenix Theatre Company. We cannot accept responsibility for any issues arising in connection with the third party's use of your data, or the services offered to you by these social media platforms as a result of you visiting us there.

Your rights

In addition to these policies your personal data is protected in the UK by the General Data Protection Regulations Act 2018. In accordance with this Act, Phoenix Theatre Company will process any data we hold about you only in a lawful and fair manner. Phoenix Theatre Company will keep your data secure to prevent unauthorised access by third parties.

Your personal data may have to be disclosed if we are required to disclose it by law or as a result of a lawful request by a governmental or law enforcement authority.

You have the right to request Phoenix Theatre Company to delete all personal data, with the exception of your name alone held by us. You can do this by emailing us at amdram@phoenixtheatrecompany.org.uk or by writing to us at Phoenix Theatre Company, Sharnden Lodge, Rushers Cross Mayfield, East Sussex TN20 6PY.

If you have a complaint about the way in which we have processed your personal data you should address that complaint to Phoenix Theatre Company by email or post to the addresses shown above.

Policy changes

Any changes to this Privacy Policy made by Phoenix Theatre Company will be posted here and will take immediate effect. This policy was last updated on 2nd May 2018.